

YELLOWSTONE COUNTY
REQUEST TO EXPEND

This form is to be completed for all capital outlay requests (a single item costing \$500.00 or more with a useful life of at least one year). Please attach all pertinent paperwork with price quotes, if available, and forward to the Purchasing Department with a completed purchase requisition. The account numbers and budget balance lines must be completed by the requesting department. Please use the most recent budget report to obtain this information. This data will be verified by the Purchasing Department. If the item(s) to be purchased are over the budgeted amount or were not budgeted, Commissioners approval is required prior to placing the order.

Item(s) requested: Dell Latitude 3500 & Docking Station

Cost: \$1,395.00 + \$189.00

Other costs: _____

Less trade-in/discount: _____

Net cost of request: \$1,584

Explanation of purchase: to replace 2014 laptop

Extension Roni Baker 5/5/2020
Department Elected Official or Department Manager Date

BUDGET INFORMATION

Account Numbers: 2290.000.410.450400.940

Budget Balance: \$1,595.00

Is this a budgeted item? no

Finance Note: _____

[Signature] 5/7/2020
Purchasing Agent Date

COMMISSIONER ACTION

Approved: Yes _____ No _____

Tabled: _____

Date: _____

Votes: Yes _____ No _____

Chairperson _____

Member _____

Member _____



SALES QUOTATION

Quote No. Q-00316899
Reference No. MSU-Extension Office

Date 04-13-2020
Exp. Date 05-13-2020

Sterling Account Manager

Justin Tuttle
PO Box 1995
303 Centennial Drive
North Sioux City, SD 57049
P: (605) 242-4030
F: (605) 242-4001
justin.tuttle@sterlingcomputers.com

Customer Information

Yellowstone County Courthouse
Nikki Olson
217 North 27th Street
Room 204
Billings, MT 59101
+1.406.256.2790
nolson@co.yellowstone.mt.gov

Terms	FOB	Contract	Lead Time
Net 30	Destination	Open Market	60 Days ARO

Line No.	QTY	Part Number	Description	Unit Price	Extension
1	1	210-ARRH	Dell Latitude 3500 CTO	\$1,395.00	\$1,395.00
2	1	379-BDKU	8th Generation Intel Core i5-8265U Processor (4 Core, 6MB Cache, 1.6GHz up to 3.90 GHz)	\$0.00	\$0.00
3	1	619-AHKN	Win 10 Pro 64 English, French, Spanish	\$0.00	\$0.00
4	1	340-CKSZ	No AutoPilot	\$0.00	\$0.00
5	1	630-AAPK	No Productivity Software	\$0.00	\$0.00
6	1	338-BQSW	Intel UHD 620 Graphics for Intel 8th Gen Core i5-8265U	\$0.00	\$0.00
7	1	370-AECT	16GB, 1x16GB, DDR4 Non-ECC	\$0.00	\$0.00
8	1	400-BBTR	M.2 512G PCIE NVME CLASS 35 Solid State Drive	\$0.00	\$0.00
9	1	817-BBBC	Not selected in this configuration	\$0.00	\$0.00
10	1	320-BCUI	Non-Touch WLAN LCD Cover with HD Camera	\$0.00	\$0.00
11	1	391-BEBL	15.6" FHD (1920 x 1080) Anti-Glare Non-Touch, Camera & Microphone	\$0.00	\$0.00
12	1	346-BEZF	No Fingerprint and No SmartCard Reader	\$0.00	\$0.00
13	1	583-BFNE	Single Pointing Non-backlit Keyboard, English	\$0.00	\$0.00
14	1	555-BETS	Wireless Driver for Intel 9560 + Bluetooth 5.0	\$0.00	\$0.00
15	1	555-BESB	Intel Dual Band Wireless AC 9560 (802.11ac) 2x2	\$0.00	\$0.00
16	1	556-BBCD	No Mobile Broadband Card	\$0.00	\$0.00
17	1	451-BCII	4 Cell 56Whr ExpressCharge™ Capable Battery	\$0.00	\$0.00
18	1	450-ADTR	65 Watt AC Adapter	\$0.00	\$0.00
19	1	650-AAAM	No Anti-Virus Software	\$0.00	\$0.00

CAGE: 06AP0 | DUNS: 938836541
TIN: 95-4634907 | F-23 12/09

20	1	620-AALW	OS-Windows Media Not Included	\$0.00	\$0.00
21	1	537-BBBL	US Power Cord	\$0.00	\$0.00
22	1	340-CLMH	Latitude 3500 Quick Start Guide	\$0.00	\$0.00
23	1	332-1286	US Order	\$0.00	\$0.00
24	1	460-BBEX	No Carrying Case	\$0.00	\$0.00
25	1	452-BBSE	No Docking Station	\$0.00	\$0.00
26	1	340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	\$0.00	\$0.00
27	1	817-BBBB	Custom Configuration	\$0.00	\$0.00
28	1	389-DPGZ	Regulatory Label, FCC	\$0.00	\$0.00
29	1	525-BBCL	SupportAssist	\$0.00	\$0.00
30	1	640-BBLW	Dell(TM) Digital Delivery Cirrus Client	\$0.00	\$0.00
31	1	658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	\$0.00	\$0.00
32	1	658-BBRB	Waves Maxx Audio	\$0.00	\$0.00
33	1	658-BDVK	Dell Power Manager	\$0.00	\$0.00
34	1	658-BECE	System Shipment, Latitude 3500	\$0.00	\$0.00
35	1	658-BEOK	Dell SupportAssist OS Recovery Tool	\$0.00	\$0.00
36	1	340-AASO	Direct Ship Info Mod	\$0.00	\$0.00
37	1	340-CLWX	Mix Model Packaging	\$0.00	\$0.00
38	1	640-BBJB	System Ship Info	\$0.00	\$0.00
39	1	389-CGBB	Intel Core(TM) i5 Processor Label	\$0.00	\$0.00
40	1	340-ACQQ	No Option Included	\$0.00	\$0.00
41	1	570-AADK	No Mouse	\$0.00	\$0.00
42	1	430-XXYG	No Resource DVD / USB	\$0.00	\$0.00
43	1	387-BBNP	ENERGY STAR Qualified	\$0.00	\$0.00
44	1	800-BBQF	BTO Standard Shipment (M)	\$0.00	\$0.00
45	1	389-BCGW	No UPC Label	\$0.00	\$0.00
46	1	975-3461	Dell Limited Hardware Warranty Extended Year(s)	\$0.00	\$0.00
47	1	989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport or call 1- 866-516-3115	\$0.00	\$0.00
48	1	997-6662	ProSupport: Next Business Day Onsite, 1 Year	\$0.00	\$0.00
49	1	997-6666	ProSupport: Next Business Day Onsite, 4 Year Extended	\$0.00	\$0.00
50	1	997-6675	ProSupport: 7x24 Technical Support, 5 Years	\$0.00	\$0.00

**SALES QUOTATION**

51	1	997-6727	Dell Limited Hardware Warranty	\$0.00	\$0.00
52	1	210-ARIO	Dell Dock- WD19 90 PD	\$189.00	\$189.00
53	1	824-3984	Advanced Exchange Service, 3 Years	\$0.00	\$0.00
54	1	824-3993	Dell Limited Hardware Warranty	\$0.00	\$0.00

TOTAL **\$1,584.00****Quotation Comments**

CAGE: 06AP0 | DUNS: 938836541
TIN: 95-4634907 | F-23 12/09

View Account Detail

Account Code: 2290.000.410.450400.940

Description:

EXTENSION-CAPITAL OUTLAY/EQUIPMENT

Type: EXPENDITURE

Year To Date Totals

Budget:	\$2,900.00	Encumbrance:	\$0.00	Pre Encumbrance:	\$2,889.40
Opening Balance:	\$0.00			Pending Invoices:	\$0.00
YTD Transactions:	\$0.00			Uncommitted Budget Balance:	\$10.60
Unexpended Balance:	\$2,900.00	Budget Balance:	\$2,900.00		

Transaction Detail

Transaction Journal Budget Journal Purchase Encumbrance Payroll Encumbrance

From Date: (None) To Date: (None) Apply Clear

Purchase Encumbrance

Date	Account	Line Memo	Encumbrance Type	Amount	R
03/26/2020	2290.000.410.450400.940	Q#00310899 Dell Optiplex 3070 SFF X	PRE	\$1,235.00	
03/26/2020	2290.000.410.450400.940	Q#00310899; Surge Protector	PRE	\$30.00	
03/26/2020	2290.000.410.450400.940	Q#00310899; HDMI to DVI Cable 6 ft	PRE	\$8.40	
03/26/2020	2290.000.410.450400.940	Q#00310899; Tripp Lite 6ft DVI/DP to	PRE	\$32.00	
05/05/2020	2290.000.410.450400.940	Purchase of Dell 3500 laptop and dock	PRE	\$1,584.00	

Amount: \$2,889.40

OK

Cancel

Help